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| **Entry # 1** | |
| **Date:** Saturday, June 30, 2018 | **Time:** 1:00 PM |
| **Location:** | |
| ATTENDEES | |
| Aman (Stakeholder) | Kezrick Jones |
| Mihir Popat | Jan Melvin |
| TOPICS | |
| * Aman explained his OPS business * Aman discussed on the essential features to be included in the OPS mobile app * Must include a login screen * After login must include company logo and 4 menus: Daily Reports, Special Occurrences, Site Notes, Logout * See Project Plan for more details | |
| FUTURE MEETING # \_\_ | |
| **Date:** Saturday, July 14, 2018 | **Time:** 12:00 PM |
| **Location:** GBC Casa Loma – Library (Room 333H) | |
| TO BE DISCUSSED | |
| * Detailed Project Proposal & Project Plan | |

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| **Entry # 2** | |
| **Date:** Saturday, July 14, 2018 | **Time:** 12:00 PM |
| **Location:** GBC Casa Loma – Library (Room 333H) | |
| ATTENDEES | |
| Kezrick Jones | Jan Melvin |
| Mihir Popat |  |
| TOPICS | |
| * Created OPS Security sub-folder on Google Drive * Created OPS Security directory repository on GitHub | |
| FUTURE MEETING # \_\_ | |
| **Date:** | **Time:** |
| **Location:** | |
| TO BE DISCUSSED | |
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